

CITY OF TIFFIN
CITIZEN BOARDS AND COMMISSIONS
51 E. Market Street, Tiffin, Ohio 44883

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CITY BOARDS AND COMMISSIONS

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CITY AND SENECA COUNTY BOARDS

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**AMERICANS WITH DISABILITY ACT (ADA) ADVISORY COMMITTEE
(ADVISORY)**

Meet When: Bi-annually or when deemed necessary by ADA coordinator

Where: Municipal Building

Term: 3 years per C.O. 139.04.05

Appointed by: Mayor

Chair: Debra Reamer

Aaron Montz, 419-618-2830

City Council Representative

City Administrator Debra Reamer, 419-448-5402

ADA Coordinator

- **Mark Somodi, 117 Gibson St., 419-448-7219**
Term: 1-1-10 to 12-31-12
- **Mary Ann Keller, 374 S. Monroe St., 419-448-0918**
Term: 1-1-09 to 12-31-11
- **Dan Distel, 38 Virginia Ave., 419-447-7634**
Term: 1-1-09 to 12-31-11
- **Patricia McDonald, 215 Tomb St., 419-448-0898**
Term: 1-1-08 to 12-31-13

ARCHITECTURAL BOARD OF REVIEW

Meet When: As needed

Where: Council Committee Room

Term: 3 years per C.O. 1311.02

Chair: David Koehl

Secretary: Becky Ward

Appointed by: Mayor

Vice Chair: Thomas Rodgers

- **Theresa Sullivan, 471 S. Washington St., 419-443-8622**
Term: 1-1-10 to 12-31-12
- **Thomas Rodgers, 245 ½ S. Washington St., 419-447-1125**
Term: 1-1-08 to 12-31-10
- **David Koehl, 166 Melmore St., 419-447-8387**
Term: 1-1-09 to 12-31-11
- **Michael Hayes, 92 Miami St., 419-447-4573**
Term: thru 12-31-11
- **Mark Steinmetz, 224 Melmore St., 419-447-0193**
Term: thru 12-31-11

CIVIL SERVICE COMMISSION
(Independent)

Meet When: 3rd Monday, 4 P.M. when needed

Where: Municipal Building

Chair: Robert Lee

Term: 6 years per Charter 7.04(B)

Secretary: Becky Lay

Appointed by: Mayor

- **Rebecca Lay**, P.O. Box 775, 419-448-8786

Democrat

Term: 1-1-08 to 12-31-13

- **Robert Lee**, 351 Sycamore St., 419-447-6327

Republican

Term: 1-1-06 to 12-31-11

- **James Getz**, 108 Prospect St., 419-447-9619

Democrat

Term: 1-1-10 to 12-31-15

FAIR HOUSING BOARD
(Independent)

Meet When: As needed

Where: Municipal Building

Term: 3 years per C.O. 167.06(B)

Appointed by: Mayor

Curtis Eagle, City Engineer executive secretary, 419-448-5425

- **Michele Willman**, 100 Summit St., 419-443-1912

Term: until 8-29-2014

- **Robert Lee**, 351 Sycamore St., 419-447-6327

Term: 1-1-10 to 12-31-12

INCOME TAX BOARD OF REVIEW
(Independent)

Meet When: As needed
Chair: Timothy Schultz

Where: Municipal Annex
Term: 3years per C.O. 191.13
Appointed by: Mayor

- **Larry Clausing**, 218 Sycamore St., 419-447-1269
Term: 1-1-10 to 12-31-12
- **Timothy Schultz**, 155 Ohio Ave.,567-207-2445
Term: 1-1-10 to 12-31-12
- **Andrew Weiss**, 120 Hampden Pk., 567-220-6174
Term: 1-1-10 to 12-31-12

INVESTMENT ADVISORY COMMITTEE
(Advisory)

Meet When: As needed
Chair: Mayor James Boroff

Where: Municipal Building
Term: 2years per C.O.135,ORC 731

James Boroff, 419-448-5401
Gwynn Reinhart, 419-448-5403
Brent Howard , 419-448-5409 or 419-447-2521

Mayor City of Tiffin
Finance Director
Law Director

- **William Wickham**. 54 Glennview Terrace, 419-448-0087
Term: 1-1-10 to 12-31-11
- **Anne Lange**, 22 Herrick Ct., 419-448-7980
Term: 1-1-10 to 12-31-11

JULIA M. WELLER MEMORIAL COMMISSION

(Independent)

To aid and help the crippled children and the blind of the city and especially for the furnishing of surgical and medical assistance for the amelioration of the condition of such crippled children and blind residents of the city.

Meet When: As needed

Where: Municipal Building

President: Eloise Granata

Terms: 5 years per C.O. 159.04

Secretary-Treasurer: Eugene Waltz

Appointed by: Mayor

Vice-President: Susan Hering-Howard

Agent: Nancy Harnischfeger

Municipal Building Hours: Monday 1-4 P.M. 419-448-8872

- **Eugene Waltz**, 127 Central Ave., 419-447-4630 *Democrat*
Term: 1-1-06 to 12-31-15
- **Eloise Granata**, 67 Hillcrest Dr., 419-447-4902 *Democrat*
Term: 1-1-09 to 12-31-13
- **Susan Hering-Howard**, 32 Herrick Ct., 419-448-1616 *Republican*
Term: 1-1-08 to 12-31-12
- **Bryan Glover**, 216 Coe St., 419-443-8086 *Republican*
Term: Thru 12-31-11
- **David Culp**, 263 Coe St., 419-447-9548 *Democrat*
Term: 1-1-10 to 12-31-14

PARK AND RECREATION BOARD
(Advisory)

Meet When: 2nd Thursday 7:30 P.M. **Where:** Municipal Bldg., Room 104
Chair: John Bing **Term:** 4 years per Charter 7.02(A)
Vice Chair: Susan Bour **Appointed by:** Mayor

Steve Dryfuse, Parks and Recreation Director, 419-448-5408
Mayor James Boroff, ex-officio non voting member, 419-448-5401
Rich Cline, City Council Representative, ex-officio non voting member
419-618-3137
Deb Schmidt, School Representative

- **John Bing**, 26 ½ Clinton Ave., 419-447-4452 *First Ward*
Term: 1-1-10 to 12-31-13

- **George Fretz**, 124 Grand Ave., 419-447-4311
Second Ward
Term: 1-1-09 to 12-31-12

- **Leroy Coleman**, 123 Wall St., 419-448-9383
Third Ward
Term: 1-1-08 to 12-31-11

- **Susan (Jones) Bour**, 531 S. Washington St., 419-447-0507 *Fourth Ward*
Term: 1-1-07 to 12-31-14

PLANNING COMMISSION
(Independent)

Meet When: As needed
Chair: Mayor James Boroff
Secretary:

Where: Municipal Building
Term: 4 years Charter 7.01(A)(3)
Appointed by: Mayor

City Administrator Debra Reamer, 419-448-5402
Lori Ritzler, 419-443-1127
Curtis Eagle, 419-448-5425
John Bing, 419-447-4452

Charter Member
City Council Representative
City Engineer
Park Board Representative

- **Frederick Zoeller,** 107 Oakbridge Pk., 419-447-8844
Term: 1-1-08 to 12-31-11
- **Robert Williams,** 212 Sycamore St., 419-447-6220
Term: 1-1-10 to 12-31-13
- **Robert Yager,** 115 Mohawk St., 419-447-1499
Term: 1-1-08 to 12-31-11
- **Bernard Hohman,** 95 Prospect St., 419-447-9386
Term: 10-1-10 to 12-31-13

SEWER REVIEW BOARD

(Independent)

Meet When: As needed

President: John Sherer

Where: Municipal Building

Term: per C.O. 907.08

Appointed by: Mayor

- **Ed Lape**, 33 Egbert Park Dr., 419-447-8996
Term: 1-1-06 to 12-31-11
- **James Somers**, 195 Tomb St., 419-447-7404
Term: 1-1-10 to 12-31-15
- **John Sherer**, 21 Walker St., 419-448-0026
Term: 1-1-08 to 12-31-13

SHADE TREE & BEAUTIFICATION COMMISSION

(Advisory)

Meet When: 1st Wednesday 9:30 A.M.

Chair: Matt Coleman

Where: Municipal Building

Term: 5 years per C.O. 163.01

Appointed by: Mayor

City Administrator Debra Reamer, Ex-officio member, 419-448-5402

Paul Elchert Jr., City Council Representative, 419-447-1407

- **Vera Smith**, 98 Beechwood Dr., 419-447-0395
Term: 1-1-10 to 12-31-14
- **Matt Coleman**, 211 Hedges St., 419-448-0339
Term: until 12-3-12
- **David Fodor**, 334 Coe St., 419-448-1821
Term: 1-1-10 to 12-31-14
- **Judith Fiebiger**, 26 Towne & Country Dr., 419-448-9409
Term: 4-1-07 to 3-31-12
- **Janet Del Turco**, 390 S. Jefferson St., 419-447-7968
Term: 4-1-07 to 3-31-12

TAX INCENTIVE REVIEW COUNCIL

Meet When: Annually per Mayor
Chair: Seneca County Auditor

Where: Municipal Annex
Term: 5 years per Ordinance 06-44 ORC 5709.85

Gwynn Reinhart, 419-448-5403

City of Tiffin Finance Director

Debra Reamer, 419-448-5402

City Administrator

Lori Ritzler, 419-443-1127

Tiffin City Council Representative

Julie Adkins, 419-447-0692

Seneca County Auditor

Rich Focht, 419-447-4141

SIEDC

- **Sally Stinchcomb**, 266 Hancock St., 419-448-0710
Appointed by: Mayor
Term: 8-7-06 to 8-6-11
- **Robert Mack, Jr.**, 236 S. Washington St., 419-448-1125
Appointed by: Mayor
Term: 8-7-06 to 8-6-11
- **Bryan Zimmerman**, Sentinel Vocational Center, 793 E. Twp. Rd. 201,
419-448-1212
Appointed by: Vanguard School District
- **Veronica Reinhart**, Hopewell-Loudon Schools, 290 N. Co. Rd. 7, 419-937-2216
Appointed by: Hopewell-Loudon School District

THOMAS CONNOR MEMORIAL COMMISSION

(Independent)

“For the support of the poor.”

Meet When: 2nd Tuesday 4:00 P.M.

Where: Municipal Building

President: John Losey

Term: 5 years per C.O. 161.04

Vice President: Jack Sigler

Appointed by: Mayor

Agent: Salvation Army, 419-447-2252

- **John Losey**, 80 Mohawk St., 419-447-6139 *Republican*
Term: 1-1-06 to 12-30-15
- **Nancy Grandillo**, 491 Circular St., 419-447-2119 *Democrat*
Term: 1-1-07 to 12-31-11
- **Thomas Zirm**, 30 Parkview Dr., 419-443-0311 *Republican*
Term: 1-1-09 to 12-31-13
- **Sharon Faris**, 30 Ohio Ave., 419-447-2988 *Democrat*
Term: 1-1-10 to 12-31-14
- **Dana Scherger**, 425 Miami St., 419-447-7029 *Democrat*
Term: 10-1-10 to 12-31-12

TIFFIN RECREATION & BEAUTIFICATION ENDOWMENT

FUND BOARD

(Independent)

Meet When: Annually
Term: 4yrs. Resolution 09-4

Where: Municipal Building
Appointed by: Mayor

- **Kenneth Krieger**, 91 Ohio Ave.,
First Ward
Term: 1-1-10 to 12-31-13
- **Jon Eakin**, 79 Lawndale Dr.,
Second Ward
Term: 1-1-09 to 12-31-14
- **Timothy Hopple**, 134 Morningside Dr.,
Third Ward
Term: 1-1-09 to 12-31-11
- **Patricia Hillmer**, 25 Southview Pl.,
Fourth Ward
Term: 1-1-09 to 12-31-12

ZONING BOARD OF APPEALS

(Independent)

Meet When: As needed
Chair: Dennis Eberly
Term: 4 years per Charter 7.03(A)

Where: Municipal Building
Co-Vice Chairs: Will Heddles, Bob Williams
Appointed by: Mayor

City Engineer Curtis Eagle, Secretary, Non-voting, 419-448-5425

- **Dennis Eberly**, 120 N. Sandusky St., 419-448-0204
Term: 1-1-10 to 12-31-13
- **Willard Heddles**, 182 Gibson St., 419-447-4370
Term: 1-1-10 to 12-31-13
- **Daryl McDonald**, 215 Tomb St., 419-448-0898
Term: 1-1-10 to 12-31-13

Robert Yager & Robert Williams

Planning Commission Representatives

BOARD OF CONTROL
(Independent)

Meet When: As needed
Chair: Mayor James W. Boroff

Where: Municipal Building
Term: Charter 8.02 (A)

- **James W. Boroff**, 419-448-5401
Mayor City of Tiffin
- **Debra Reamer**, 419-448-5402
City Administrator
- **Gwynn Reinhart**, 419-448-5403
Finance Director

ENTERPRISE ZONE COMMITTEE
(Advisory)

Meet When: As needed
Chair: Councilwoman Lori Ritzler

Where: Municipal Building
Term: C.O. 153.02, ORC 5709.62

Ex-officio non-voting members:

- **James W. Boroff**, 419-448-5401
Mayor City of Tiffin
- **Brent Howard**, 419-448-5409
City Law Director
- **Richard Focht**, 419-447-4141
CEO of SIEDC
- **Don Coletta**, 419-447-2515
Superintendent of Tiffin City Schools

Tiffin City Council's Law & Community Planning Commission:

Lori Ritzler, 419-443-1127
Mark Hayes, 419-448-0135
Steve Lepard, 419-448-1177

RECORDS COMMISSION
(Independent)

Meet When: May & November per Mayor
Chair: Mayor James W. Boroff
Secretary: Judy Ryder

Where: Municipal Building
Term: ORC 149.39

James W. Boroff, 419-448-5401

Mayor City of Tiffin

Brent Howard, 419-448-5409

City Law Director

Debra Reamer, 419-448-5402

City Administrator

Gwynn Reinhart, 419-448-5403

City Finance Director

Dean Distel

Citizen Representative

TRAFFIC SAFETY COMMITTEE
(Independent)

Meet When: 4th Tuesday 10:00 A.M.
Executive Head: City Administrator Debra Reamer
Term: C.O. 305.01, ORC 737.021-22

Where: Mayor's Office

James W. Boroff, 419-448-5401

Mayor City of Tiffin

Debra Reamer, 419-448-5402

City Administrator

Mike Hoffman, 419-448-5430

Public Works Superintendent

Curtis Eagle, 419-448-5425

City Engineer

David LaGrange, 419-447-2323

Police Chief

TIFFIN CITY COUNCIL

Regular Meetings: 1st & 3rd Mondays 7:45 P.M. **Where:** Tiffin Municipal Courtroom
3rd Monday in January 5:00 P.M. per Ordinance 92-84

Committee of the Whole: 1st & 3rd Mondays 7:30 P.M.
4th Monday 7:30 P.M.
3rd Monday in January 4:45 P.M.

- **Steven Leopard**, 336 Clinton Ave., 419-448-1177
1st Ward Council
- **Aaron Montz**, 25 Tomb St., 419-618-2830
2nd Ward Council
- **Lori Ritzler**, 1402 W. Seneca Ave., 419-443-1127
3rd Ward Council
- **Rich Cline**, 52 Hampden Pk., 419-618-3137
4th Ward Council
- **Mark Hayes**, 23 Fulton St., 419-448-0135
Council @Large
- **Tyler Shuff**, 100 ½ Madison St., 419-618-9515
Council @ Large
- **Brian Bilger**, 104 Coe St., 419-618-1204
Council @ Large

Ruth Kin, 51 E. Market, 419-448-5407

City Council Clerk

TIFFIN CITY COUNCIL STANDING COMMITTEES 2010-2011

Finance

Mark Hayes – CHAIR
Aaron Montz
Steve Lepard

Law & Community Planning

Lori Ritzler – CHAIR
Mark Hayes
Steve Lepard

Material & Equipment

Steve Lepard – CHAIR
Tyler Shuff
Brian Bilger

Personnel & Labor Relations

Tyler Shuff- CHAIR
Lori Ritzler
Aaron Montz

Recreation & Public Property

Rich Cline – CHAIR
Mark Hayes
Brian Bilger

Street, Sidewalks & Sewers

Aaron Montz – CHAIR
Steve Lepard
Rich Cline
Lori Ritzler

Utilities & Related Services

Brian Bilger – CHAIR
Tyler Shuff
Rich Cline

- **Planning Commission Representative** **Lori Ritzler**
- **Park Board Representative** **Rich Cline**
- **SIEDC Representative** **Tyler Shuff**
- **Revolving Loan Fund Representative** **Lori Ritzler**
- **ADA Advisory Representative** **Aaron Montz**
- **Shade Tree Representative** **Paul Elchert Jr.**

SANDUSKY COUNTY-SENECA COUNTY-CITY OF TIFFIN

PORT AUTHORITY

P.O. Box 767, Tiffin, OH 44883-0767
419-447-8811

Chairperson: James Supance
Financial Officer: Ronald Myers

BOARD OF DIRECTORS

SANDUSKY COUNTY

- **Steve Phagan**, 1530 Buckland Ave., Fremont, OH 43420
Ohio Operations Manager
Carmeuse Lime, P O Box 708
Bettsville, OH 44815
419-986-2001
Term: 3-02-07 to 3-01-11
- **Kay Reiter**, 917 West Cole Rd., Fremont, OH 43420 419-332-3957
Executive Director of Sandusky Co. Economic Development
101 S. Front St.
Fremont, OH 43420
419-332-2882
Term: 3-01-09 to 3-01-14

SENECA COUNTY

- **Ronald Myers**, 73 E. Golfview Dr., Tiffin, OH 44883 419-447-7551
Vice-President of Sales & Marketing, Tiffin Metal Products
450 Wall St.
Tiffin, OH 44883
419-447-8814, fax 419-447-8512
Term: 3-01-08 to 3-01-12
- **Thomas Miller**, 171 Beechwood Dr., Tiffin, OH 44883
Term: 3-02-08 to 3-01-12

SST Port Authority – continued

CITY OF TIFFIN

- **Fred Zoeller**, 107 Oakbridge Pk., Tiffin, OH 44883 419-447-8844
President Laminate Technologies
161 Maule Rd.
Tiffin, OH 44883
419-448-0812
Term: 3-02-10 to 3-01-14
- **James Supance**, 128 Sycamore St., Tiffin, OH 44883 419-447-0250
Attorney at Law, Supance & Howard
84 S. Washington St.
Tiffin, OH 44883
419-447-2521 Fax 419-447-2310
Term: 3-01-09 to 3-01-13
- **Secretary – Deborah Martorana**, 1415 TR 159, Tiffin, OH 44883 419-448-8069
Tiffin Area Chamber of Commerce
62 S. Washington St.
Tiffin, OH 44883
419-447-8811 Fax 419-447-5141

SENECA COUNTY BOARD OF HEALTH

71 S. Washington Street, Tiffin, Ohio
419-447-3691 Fax 419-448-5782

Meet When: 4th Thursday 7:30 P.M.

Where: 71 S. Washington St.

President: Carol Lynch

Term: ORC 3701 – 5 years

- **Carol Lynch**, 3225 W. Twp. Rd. 152, Tiffin, OH 419-447-3789
Appointed by: District Advisory Council/Townships
Term expires 2011
- **Michelle Kramer**, 440 Hedges St., Tiffin, OH 419-447-5375
Appointed by: Mayor of Tiffin
Term expires March 2015
- **Dr. Eric Griffin D.C.**, 61 Ohio Ave., Tiffin, OH 419-448-0465
Appointed by: Mayor of Tiffin
Term expires 2013
- **Mary Faeth**, 480 Linwood Ave., Fostoria, OH 419-435-7237
Appointed by: Mayor of Fostoria
Term expires 2013
- **Dr. John Ross**, 751 Stinchcomb St., Fostoria, OH 419-435-6963
Appointed by: Mayor of Fostoria
Term expires 2011
- **Rick Swartz**, 629 E. Twp. Rd. 1196, Tiffin, OH 419-447-4111
Appointed by: District Advisory Council/Townships
Term expires 2014
- **Jerry Dick**, 7888 N. CR 29, P O Box 627, Flat Rock 419-483-2901
Appointed by: District Advisory Council/Townships
Term expires 2012
- **Matt Clouse**, 3252 S, Twp. Rd. 25, Alvada, OH 419-595-2218
Appointed by: District Advisory Council/Townships
Term expires 2015
- **Chris Willman**, 13690 E. TR 104, Attica, OH 419-426-0821
Appointed by: District Advisory Council/Townships
Term expires 2013
- **Ken Shellhouse**, 329 N. Union St., Fostoria, OH 419-436-0273
Appointed by: Licensing Council Term expires 2011

GENERAL HEALTH DISTRICT ADVISORY COUNCIL

Meets When: 3rd Monday in March 9:00 A.M.

Chair: Ben Nutter, County Commissioner

Secretary: Ted Rutherford

- Mayors of the Cities of Fostoria & Tiffin
- Seneca County Commissioners
- Village Mayors
- Township Trustees
- Marjorie Broadhead – Health Commissioner
- Laura Wallrabentein MA, RS - Director of Environmental Health
- Jennifer Bayer, RN – Director of Nursing

SENECA METROPOLITAN HOUSING AUTHORITY

114-B S. Washington St., Tiffin, OH 419-447-7744

Meet When: As needed

Where: Tiffin-Seneca Public Library

Chair: Phyllis Putnam

Term: ORC 3735-27 - 5 years

Leasing Agent: Margaret Baldwin

- **Dr. David Kimmel**, 63 Cherry St., 419-448-4736
Appointed by: Mayor of Tiffin
Term expires 4-02-15
- **Phyllis Putnam**, 16 Park Pl., 419-447-7917
Appointed by: Mayor of Tiffin
Term expires 4-02-12
- **Shirley Smith**, 3680 E. CR 50, 419-447-4304
Appointed by: Seneca County Probate Court Judge
Term expires 7-22-14
- **James White**, 1744 W. Market St., Apt F, 419-447-3540
Appointed by: Seneca County Common Pleas Court Judge
Term expires 7-22-13
- **Duane Applequist**, 192 St. Francis Ave, Villa 14A, 419-448-0115
Appointed by: Seneca County Commissioners
Term expires 7-22-12
- **Patrick Heydinger**, P.O. 1029, Mansfield, OH 44901 419-526-1622

TIFFIN-SENECA HERITAGE FESTIVAL, INC.

P.O. Box 5095 Tiffin, Ohio

Meet When: Quarterly – Feb., May, Aug. & Nov. (Annual Meeting)
Last Monday of each month at 4 P.M.

Where: Tiffin Area Chamber of Commerce, 62 S. Washington St.

- **Abbey Luzader – President**
567-230-4570
- **Melissa & Ron Kramer – Co-chairs village**
419-447-8010
- **Eileen Werkman – Chair -school days**
419-639-3017
- **Mike Hoffman, City of Tiffin Representative**
419-448-5430
Appointed by: Mayor of Tiffin

Term: Ordinance 89-47 3 years

SENECA REGIONAL PLANNING COMMISSION

RTA Building, 109 S. Washington St., Tiffin, Ohio

419-443-7936 Fax 419-443-7948

E-mail info@senecarpc.org

Internet address www.senecarpc.org

Meet When: 1st Wed. odd # months **Where:** RTA building conference room
President: Mayor James Boroff **Reference:** Resolution 95-4
Executive Director: Jill Griffin **Term:** Three Years
Secretary: Jim Distel

- **Tim Reinhart**, Jackson/Loudon Townships
Term expires 12/31/13
- **Jim Distel**, Eden/Hopewell/Clinton Townships
Term expires 12-31-11
- **Jerome Miller**, Thompson/Reed/Venice/Adams/Scipio/Bloom/Pleasant/Big Springs/Seneca/Liberty Townships
Term expires 12-31-12
- **Linda Davis**, Towns & Villages
Term expires 12-31-12
- **James Boroff**, City of Tiffin
Term expires 12-31-13
- **Mark Hayes**, City of Tiffin
Term expires 12-31-11
- **Dennis Fligor**, City of Fostoria
Term expires 12-31-12
- **Ben Nutter**, Seneca County Commissioner
- **Jeff Wagner**, Seneca County Commissioner
- **Dave Sauber**, Seneca County Commissioner
- **Barbara Dibble**, Fostoria/Tiffin
Term expires 12-31-13
- **Dave Ziegler**, County-At-Large
Term expires 12-31-11
- **Paul Eickhoff**, County-At-Large
Term expires 12-31-12

Standing Committees

- **Highways & Transportation** Dave Sauber, Chair
- **Technical Advisory** Jim Distel, Chair
- **By Laws** Dennis Fligor, Chair
- **Subdivision/Land-Use/Zoning** Mark Hayes, Chair
- **Public Safety** Linda Davis, Chair
- **Budget/Executive** James Boroff, Chair

SENECA COUNTY COMMUNITY BASED MEDIATION PROGRAM

**Tiffin Municipal Building, Room 208
51 E. Market St., Tiffin, Ohio
419-448-5413**

Maureen Foster – Alternative Dispute Resolution Coordinator

Mediation is a voluntary process to settle disputes without court action. There is no charge assessed for participation. Volunteer, trained mediators help parties reach a mutually acceptable resolution to their dispute.

Examples of the types of disputes that can be brought to mediation:

- Property damage
- Landlord-tenant disputes
- Neighborhood disputes
- Contract disputes
- Lender-borrower disputes
- Employer-employee disputes
- Harassment
- Breach of peace
- Menacing threats
- Animal control
- Trespassing
- Unpaid debts
- Business-consumer disputes

To start the process, a person must come to Room 208 in Tiffin City Hall to fill out a form. The mediation coordinator will then contact the other person(s) involved and schedule a meeting with a mediator at a place and time convenient for everyone. There is no cost.

Mediation is confidential and cannot be used against anyone later. No records are kept. If agreement is reached, it is written down and signed by each party, who receive the only copies of the agreement. If the agreement is broken, everyone is free to pursue other legal remedies.