



**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, JUNE 3, 2024 – 7:00 P.M.**

**INVOCATION/PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER JONES*

**ROLL CALL:**

- COUNCILMEMBER JONES
- COUNCILMEMBER ROESSNER
- COUNCILMEMBER SNAY
- COUNCILMEMBER THACKER
- COUNCILMEMBER HAYS
- COUNCILMEMBER HOERNEMANN
- COUNCILMEMBER KAHLER

**PUBLIC HEARING NOTICE:** A Public Hearing with Tiffin City Council will be held in Council Chambers, 51 E. Market St., on Monday, June 3, 2024 at 7:00 p.m. for the consideration of Ordinance 2024-41, AN ORDINANCE responding to Petition No. 2024-02 vacating the alley off of West Market Street running North/South between Lot No. 598 of Heming’s Resurvey and the alley off of St. Clair Street running East/West between Lot Nos. 596 and 597 and Lot No. 15 all of Heming’s Resurvey in the Third Ward of the City of Tiffin, Ohio. At this time and place anyone wishing to address Council may direct their questions to the Council President.

**MINUTES:** May 6, 2024 Regular and Committee of the Whole meeting minutes.

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	JOHN KAHLER
MATERIALS & EQUIPMENT .....	AARON JONES
PERSONNEL & LABOR RELATIONS .....	JOHN HAYS
RECREATION & PUBLIC PROPERTY .....	DENNIS SNAY
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	SCOTT HOERNEMANN

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

- His Honor Mayor Lee Wilkinson
- Clerk of Council Ann Forrest
- Director of Finance Kathy Kaufman
- Director of Law Zachary Fowler

**WRITTEN COMMUNICATIONS:**

- Mayor’s Request for Legislation #24-22 – Water Street Purchase Agreement for Offsite Treatment Facility
- Mayor’s Request for Legislation #24-23 – Appointment to the Architectural Board of Review (Amber Clason)
- Mayor’s Request for Legislation #24-24 - Additional position to the Tiffin Fire/Rescue Division.
- Mayor’s Request for Legislation #24-25 – Contract for Assistant Prosecutor
- Mayor’s Request for Legislation #24-26 – Establishment of Capital Projects Fund
- Finance Director’s Request for Legislation #F24-27 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the Police, Park and WPCC Budgets. (\$2,250.00+\$1,000.00+\$9,469.01)
- Finance Director’s Request for Legislation #F24-28 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the Law Director’s Budget, and to reduce funds in the Prosecutor’s Budget. (\$21,000.00)
- Finance Director’s Request for Legislation #F24-29 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the Civil Service Budget. (\$2,600.00)

Finance Director's Request for Legislation #F24-30 to consider the approval of the City's proposed annual Tax Budget as required by ORC Section 5705.28.

Finance Director's Request for Legislation #F24-31 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the Fire, Street and Park Budgets . (\$2,500.00+\$1,000.00+\$717.00).

Finance Director's Request for Legislation #F24-32 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the General Administration Budget. (\$15,000.00)

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council."*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**Resolution 2024-29**

Intro. By  
John Hays  
1<sup>st</sup> Reading

A RESOLUTION approving Mayor's for the appointment of Sarah Lazzari to serve an unexpired term on the Civil Service Commission from the date of this resolution through December 31, 2027.

**ORDINANCES:**

**Ordinance 2024-37**

Intro. By  
Kevin Roessner  
3<sup>rd</sup> Reading

AN ORDINANCE amending the 2024 Budget Ordinance 23-94 to appropriate \$25,883.00 into the Prosecutor's Budget.

**Amended**

**Ordinance 2024-38**

Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading

AN ORDINANCE responding to Petition No. 2024-01 vacating the alley off of Frost Parkway running East/West between Lot Nos. 517, 518, and 519 of Heming's Resurvey and Lot Nos. 533 and 534 of New Fort Ball Addition in the Third Ward of the City of Tiffin, Ohio.

**Ordinance 2024-39**

Intro. By  
John Kahler  
2<sup>nd</sup> Reading

AN ORDINANCE approving a contract with the Seneca Industrial & Economic Development Corporation for administrative services of a comprehensive economic development program and declaring an emergency.

**Ordinance 2024-40**

Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

AN ORDINANCE amending the 2024 Budget Ordinance 23-94 to appropriate funds into the annual budget.

**Ordinance 2024-41**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

AN ORDINANCE responding to Petition No. 2024-02 vacating the alley off of West Market Street running North/South between Lot No. 598 of Heming's Resurvey and the alley off of St. Clair Street running East/West between Lot Nos. 596 and 597 and Lot No. 15 all of Heming's Resurvey in the Third Ward of the City of Tiffin, Ohio.

**Ordinance 2024-43**

Intro. By  
Kevin Roessner  
1<sup>st</sup> Reading

AN ORDINANCE adopting a Tax Budget for Fiscal Year 2025, directing the Director of Finance to deliver the budget to the Seneca County Auditor, and declaring an emergency.

**Ordinance 2024-44**

Intro. By  
Kevin Roessner  
1<sup>st</sup> Reading

AN ORDINANCE amending the 2024 Budget Ordinance 23-94 to appropriate funds into the annual budget.