



**AGENDA**

**TIFFIN CITY COUNCIL MEETING  
TUESDAY, JANUARY 21, 2025 – 7:00 P.M.**

**INVOCATION/PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER ROESSNER**

**ROLL CALL:**

- COUNCILMEMBER ROESSNER
- COUNCILMEMBER SNAY
- COUNCILMEMBER THACKER
- COUNCILMEMBER HAYS
- COUNCILMEMBER HOERNEMANN
- COUNCILMEMBER KAHLER
- COUNCILMEMBER JONES

**MINUTES:** January 6, 2025 Regular and Committee of the Whole Meeting minutes.  
January 13, 2025 Special Meeting minutes.

**COMMITTEE REPORTS:**

**CHAIR**

FINANCE . . . . .	KEVIN ROESSNER
LAW & COMMUNITY PLANNING . . . . .	JOHN KAHLER
MATERIALS & EQUIPMENT . . . . .	AARON JONES
PERSONNEL & LABOR RELATIONS . . . . .	JOHN HAYS
RECREATION & PUBLIC PROPERTY . . . . .	DENNIS SNAY
STREETS, SIDEWALKS & SEWERS . . . . .	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING . . . . .	SCOTT HOERNEMANN

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

- His Honor Mayor Lee Wilkinson
- Clerk of Council Ann Forrest
- Director of Finance Kathy Kaufman
- Director of Law Zachary Fowler

**WRITTEN COMMUNICATIONS:**

- Mayor’s Request for Legislation #25-06 – Allocation of Opioid Settlement Funds
- Mayor’s Request for Legislation #25-07 – Application to NOPEC Energized Community Grant
- Finance Director’s Request for Legislation #F24-1 to amend the 2025 Budget Ordinance 24-94 to appropriate funds into the Engineer, Fire and Police Budgets.
- Finance Director’s letter dtd January 17, 2025 – Unclaimed Funds as per Attached List

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*“Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

#### **Resolution 2025-2**

Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading

A RESOLUTION declaring the necessity of an election on the question of approving the passage of an ordinance to amend Sections 197.012 and 197.013 of the Codified Ordinances of the City of Tiffin, Ohio, in order to provide for the continuation of an existing one-quarter percent (1/4%) municipal income tax increase for a continuing period of time to provide funds to pay certain costs of maintaining, repairing and improving public streets in the City, and declaring an emergency.  
*(Mayor's Request for Legislation #24-46)*

### ORDINANCES:

#### **Ordinance 2025-5**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

AN ORDINANCE amending sections 197.012 and 197.013 of the Codified Ordinances of the City of Tiffin, Ohio in order to provide for the continuation of an existing one-quarter percent (1/4%) municipal income tax increase for a continuing period of time to provide funds to pay certain costs of maintaining, repairing and improving public streets in the City.  
*(Mayor's Request for Legislation #24-46)*

#### **Ordinance 2025-6**

Intro. By  
Cheyane Thacker  
1<sup>st</sup> Reading

AN ORDINANCE authorizing participation in the ODOT Road Salt Contracts awarded in 2025.  
*(Mayor's Request for Legislation #25-02)*

#### **Ordinance 2025-7**

Intro. By  
Cheyane Thacker  
1<sup>st</sup> Reading

AN ORDINANCE authorizing and directing the City Administrator to negotiate and execute a lease-purchase agreement for a 2025 Bucher CityCat 5006 Street Sweeper from the MTech Company of Cleveland, Ohio through the State of Ohio Department of Administrative Services Cooperative Purchasing Program, and declaring an emergency.  
*(Mayor's Request for Legislation #25-03)*

#### **Ordinance 2025-8**

Intro. By  
Cheyane Thacker  
1<sup>st</sup> Reading

AN ORDINANCE authorizing the Curb Lawn Restoration Program using grant funds from the Urban Forestry Grant Program to assist property owners in removing gravel parking areas in the public right of way and declaring an emergency.  
*(Mayor's Request for Legislation #25-04)*

#### **Ordinance 2025-9**

Intro. By  
John Kahler  
1<sup>st</sup> Reading

AN ORDINANCE to authorize and direct the City Administrator to solicit qualifications from and enter into a contract with a professional design firm for professional design services for maintenance of the City's Sandusky River Wall and Rock Creek Wall.  
*(Mayor's Request for Legislation #25-05)*

#### **Ordinance 2025-10**

Intro. By  
Dennis Snay  
1<sup>st</sup> Reading

AN ORDINANCE authorizing the sale of municipal real property on North State Route 101 known as the Louisa K. Fast Park by a public auction.  
*(Mayor's Request for Legislation #24-52)*

#### **Ordinance 2025-11**

Intro. By  
Dennis Snay  
1<sup>st</sup> Reading

AN ORDINANCE authorizing and directing the City Administrator to prepare plans and specifications, advertise for and receive bids, recommend and execute a contract for the Apple-Jack Park Project, and declaring an emergency.  
*(Mayor's Request for Legislation #24-53)*

#### **Ordinance 2025-12**

Intro. By  
Kevin Roessner  
1<sup>st</sup> Reading

AN ORDINANCE amending the 2025 Budget Ordinance 2024-94 to appropriate funds into the 2025 Budget.  
*(Finance Director's Request for Legislation #F25-01)*